



AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH

Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com) • [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 5 (2021-22) 26/04/2022

Following points of agenda were discussed in detail.

#### Subject No. 1:

#### Semester-II of A.Y 2021-22.

Following are the Meeting points as below;

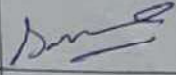

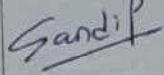
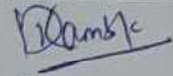
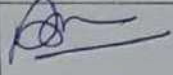

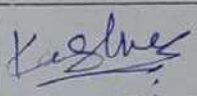
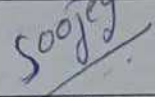
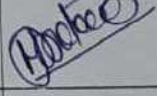
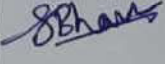
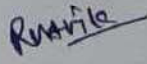
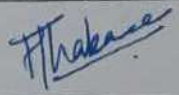
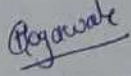
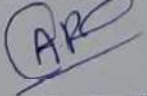
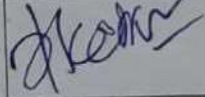
1. Introduction & Brief about FE, SE, TE, BE & ME Courses Revised Academic Activity Schedule SEM-II of A.Y. 2021-22 by Prof. Shailesh S. Hajare.
2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers for Schedule for the conduct of PR/OR Examination- SPPU circular dated 21/04/2022-S&T/962.
  - Revised Dates of Commencement & Conclusion, dated 29/09/2021-278/2021 & 28/03/2022- 71 were explained by Prof. Shailesh S. Hajare.
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal

**Meeting Attendees:**

Sr. No.	Name	Designation	Sign
1	Prof. S.M. Gawande	Member, teaching Faculty.	
2	Prof. G. E. Kondhalkar	Member, teaching Faculty.	
3	Dr. S. U. Kadam	Member, teaching Faculty.	
4	Dr. D. P. Kamble	Member, teaching Faculty.	
5	Dr. A. B. Shelar	Member, teaching Faculty.	
6	Prof. S. S. Salvekar	Member, teaching Faculty.	
7	Dr. K. H. Munde	Research Coordinator, Teaching Faculty.	
8	Dr. Soojey Deshpande	NAAC Coordinator, Teaching Faculty.	
9	Mr. Nitin Mukane	Office superintendent, administrative staff.	
10	Mr. Shreyas Bhav	Student Representative	
11	Mr. Rutvik Deshpande	Student Representative	
12	Mr. Hariom Thakare	Alumni Representative	
13	Ms. Akshada Gogawale	Alumni Representative	
14	Mr. Pilgonde A. I.	Community Representative	
15	Dr. Padmakar Kelkar	Community Representative	



AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
**ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com) • [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Accredited by



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 4 (2021-22) 15/01/2022

Following points of agenda were discussed in detail.

#### Subject No. 1:

#### Semester-II of A.Y 2021-22.

Following are the Meeting points as below;

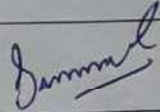
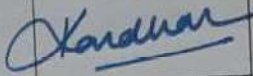
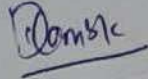

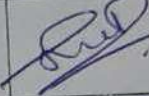
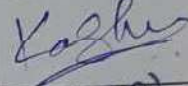
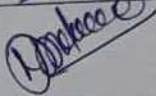
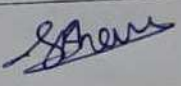
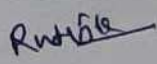
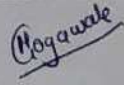
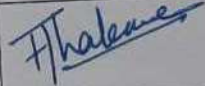
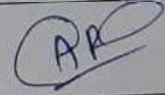
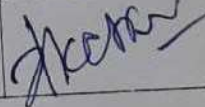
1. Introduction & Brief about SEM-II of A.Y. 2021-22 Examination by Prof. Shailesh S. Hajare.
2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers are explained by Prof. Shailesh S. Hajare.
  - Semester-I Planning & Execution of A.Y. 2021-22 (as per revised academic calender of AY 2021-22).
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal

**Meeting Attendees:**

Sr. No.	Name	Designation	Sign
1	Prof. S.M. Gawande	Member, teaching Faculty.	
2	Prof. G. E. Kondhalkar	Member, teaching Faculty.	
3	Dr. D. P. Kamble	Member, teaching Faculty.	
4	Dr. A. B. Shelar	Member, teaching Faculty.	
5	Prof. S. S. Salvekar	Member, teaching Faculty.	
6	Dr. K. H. Munde	Research Coordinator, Teaching Faculty.	
7	Mr. Nitin Mukane	Office superintendent, administrative staff.	
8	Mr. Shreyas Bhawe	Student Representative	
9	Mr. Rutvik Deshpande	Student Representative	
10	Mr. Hariom Thakare	Alumni Representative	
11	Ms. Akshada Gogawale	Alumni Representative	
12	Mr. Pilgonde A. I.	Community Representative	
13	Dr. Padmakar Kelkar	Community Representative	



AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com) • [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 3 (2021-22) 18/10/2021

Following points of agenda were discussed in detail.

#### Subject No. 1:

#### Semester-I of A.Y 2021-22.

Following are the Meeting points as below;

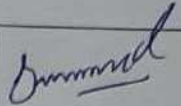

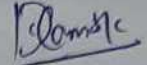


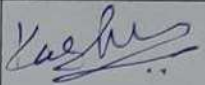
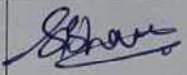
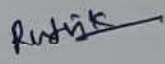
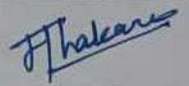


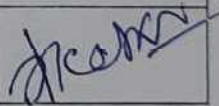
1. Introduction & Brief about SEM-I of A.Y. 2021-22 Examination by Prof. Shailesh S. Hajare.
2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers are explained by Prof. Shailesh S. Hajare.
  - Semester-I Planning & Execution of A.Y. 2021-22 (as per revised academic calender of AY 2021-22) as per SPPU circular 2021/037.
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal

**Meeting Attendees:**

Sr. No.	Name	Designation	Sign
1	Prof. S.M. Gawande	Member, teaching Faculty.	
2	Prof. G. E. Kondhalkar	Member, teaching Faculty.	
3	Dr. D. P. Kamble	Member, teaching Faculty.	
4	Dr. A. B. Shelar	Member, teaching Faculty.	
5	Prof. S. S. Salvekar	Member, teaching Faculty.	
6	Dr. K. H. Munde	Research Coordinator, Teaching Faculty.	
7	Mr. Nitin Mukane	Office superintendent, administrative staff.	-
8	Mr. Shreyas Bhav	Student Representative	
9	Mr. Rutvik Deshpande	Student Representative	
10	Mr. Hariom Thakare	Alumni Representative	
11	Ms. Akshada Gogawale	Alumni Representative	
12	Mr. Pilgonde A. I.	Community Representative	
13	Dr. Padmakar Kelkar	Community Representative	



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmospcoerpune.org> Email : [abmospcoe@yahoo.com](mailto:abmospcoe@yahoo.com) • [office@abmospcoerpune.org](mailto:office@abmospcoerpune.org)



Accredited by



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 2 (2021-22) 30/06/2021

Following points of agenda were discussed in detail.

#### Subject No. 1:

#### Semester-I of A.Y 2021-22.

Following are the Meeting points as below;

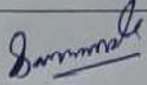
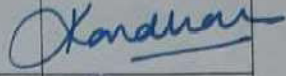
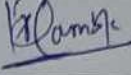
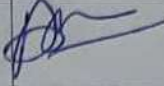

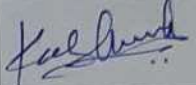
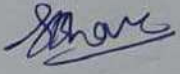
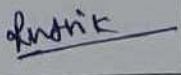

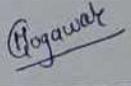
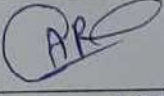
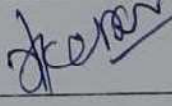
1. Introduction & Brief about SEM-I of A.Y. 2021-22 Examination by Prof. Shailesh S. Hajare.
2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers are explained by Prof. Shailesh S. Hajare.
  - Semester-I Planning & Execution of A.Y. 2021-22 (as per academic calender of AY 2021-22).
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal

**Meeting Attendees:**

Sr. No.	Name	Designation	Sign
1	Prof. S.M. Gawande	Member, teaching Faculty.	
2	Prof. G. E. Kondhalkar	Member, teaching Faculty.	
3	Dr. D. P. Kamble	Member, teaching Faculty.	
4	Dr. A. B. Shelar	Member, teaching Faculty.	
5	Prof. S. S. Salvekar	Member, teaching Faculty.	
6	Dr. K. H. Munde	Research Coordinator, Teaching Faculty.	
7	Mr. Nitin Mukane	Office superintendent, administrative staff.	—
8	Mr. Shreyas Bhawe	Student Representative	
9	Mr. Rutvik Deshpande	Student Representative	
10	Mr. Hariom Thakare	Alumni Representative	
11	Ms. Akshada Gogawale	Alumni Representative	
12	Mr. Pilgonde A. I.	Community Representative	
13	Dr. Padmakar Kelkar	Community Representative	





Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 1(2021-22) 26/06/2021

Following points of agenda were discussed in detail.

Subject No. 1:

ISTE activities of A.Y2020-21.

Following are the Meeting points as below;

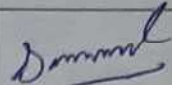

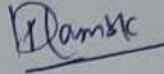


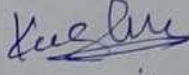
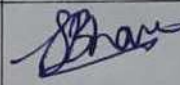
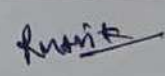
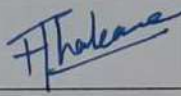
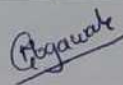
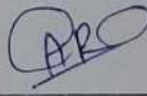
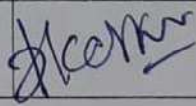
1. The review of activities conducted under ISTE was taken by Prof. Shailesh S. Hajare.
2. The institutional ISTE membership benefits to students and faculties were explained by Prof. Shailesh S. Hajare.
  - The roadmap of ISTE activities at our institute in AY 2021-22.
  - ISTE recognition to all faculties and students in terms of awards.
  - Schedule Mock Examination of Final Year Students (Last week of September 2020).
  - Information of Students selected Online/Offline Examination Mode shared with respective departments.
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal

**Meeting Attendees:**

Sr. No.	Name	Designation	Sign
1	Prof. S.M. Gawande	Member, teaching Faculty.	
2	Prof. G. E. Kondhalkar	Member, teaching Faculty.	
3	Dr. D. P. Kamble	Member, teaching Faculty.	
4	Dr. A. B. Shelar	Member, teaching Faculty.	
5	Prof. S. S. Salvekar	Member, teaching Faculty.	
6	Dr. K. H. Munde	Research Coordinator, Teaching Faculty.	
7	Mr. Nitin Mukane	Office superintendent, administrative staff.	—
8	Mr. Shreyas Bhawe	Student Representative	
9	Mr. Rutvik Deshpande	Student Representative	
10	Mr. Hariom Thakare	Alumni Representative	
11	Ms. Akshada Gogawale	Alumni Representative	
12	Mr. Pilgonde A. I.	Community Representative	
13	Dr. Padmasar Kelkar	Community Representative	



AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com) • [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 1(2020-21) 10/09/2020

Following points of agenda were discussed in detail.

Subject No. 1:

**Preparation & Guidelines for Final Year -B.E Examination of A.Y2019-20.**

Following are the Meeting points as below;

1. Introduction & Brief about SPPU examination guidelines for B.E. A.Y. 2019-20 Examination by Prof. Shailesh S. Hajare.

2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers are explained by Prof. Shailesh S. Hajare.


- As per Circular of SPPU 102/2020 (Point no.1) -- schedule & Conduct PR/OR/PROJECT Examination between 15September 2020 to 25 September 2020.

Note: All recordings of examination should be keep saved at Department.

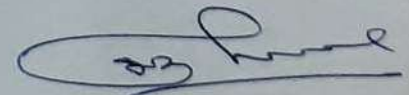
- Preparation of MCQ by subject Incharge & share to all students.
- Schedule Mock Examination of Final Year Students (Last week of September 2020).
- Information of Students selected Online/Offline Examination Mode shared with respective departments.

3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.

4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

  
Prof. S.S. Hajare  
IQAC Head



  
Dr. S. B. Thakare  
Principal



AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
**ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**

Sr. No. 103, Parvati, Pune - 411 009.

Tel.: 020-24218901/8959 Tele Fax : 020-24213929

Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com) • [office@abmspcoerpune.org](mailto:office@abmspcoerpune.org)



Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University

DTE CODE :- EN 6794, AISHE CODE :- C-41484

Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012



## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 2 (2020-21) 17/05/2021

Following points of agenda were discussed in detail.

#### Subject No. 1:

#### Semester-II of A.Y 2020-21.

Following are the Meeting points as below;

1. Introduction & Brief about Sem-II of A.Y. 2020-21 Examination by Prof. Shailesh S. Hajare.
2. Roles of HoD, class teachers, departmental exam coordinators & subject teachers are explained by Prof. Shailesh S. Hajare.
  - Semester-II Planning & Execution of A.Y. 2020-21 (Review on Syllabus completed by Respective faculties).
  - Semester-II Examination Schedule of Savitribai Phule Pune University at Institute level.( Insem & OR/ PR Schedule ).
  - Communication of all Examination Schedule to all concern students of FE/SE/TE & BE Students in respective Department.
  - Information of Carry forward students at respective departments for further communication to SPPU, PUNE.
  - Fees Collection of A.Y 2020-21 from Students.
3. Answering the doubts & suggestions of the respective faculty members and HoD by Prof. Shailesh S. Hajare.
4. Addressing the meeting by Principal Dr. Sunil B. Thakare sir.

Prof. S.S. Hajare  
IQAC Head



Dr. S. B. Thakare  
Principal



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012, DTE CODE :- EN 6794

## **Internal Quality Assurance Cell (IQAC)**

### **Minutes of IQAC Meeting No. 1 (2019-20) 31/07/2019**

Following points of agenda were discussed in detail and following resolutions were passed

**Subject No. 1:** Review of MoM and action taken report of IQAC meeting.

**Subject No.2** Conduction of Spoken Tutorial Program at our Institute. Following are the Meeting points as below;

1. Introduction & Brief about Spoken Tutorial programme by Prof.Shaillesh S. Hajare.
2. Introduction of Spoken Tutorial Program by Remote Center Coordinator- Prof.Snehal M.Veer.
3. Discussion with all members regarding conduction of said programme for faculty & students in association with IIT, Bombay.

**Subject No.3** Revision of Academic Calendar Activity in A.Y 2020-21

Activities of NSS Camp, Internal Sports, Education Tour, IN-SEM & END SEM Examination included as per revised circular of SPPU, Pune

**Subject No. 4:** Discussion on Innovation Club activities for First Year & Second Year TE and BE Students to improve the Quality of projects.

It was resolved that Mr. Ashok Saraf, Mr. Atul Marathe & Mr. Sudarshan Natu will mentor BE Project Groups with Project Guides as per Timetable defined at respective Department.

**Subject No. 5:** Internet of Things lab –Initiative has been taken towards Team formation of Students & faculty in IoT research group.



**Subject No.6:** ISO Certification & Standardization Process ISO 9001:2015 at our Institute.

To improve Quality standard at our Institute it is decided to implement ISO 9001:2015 process.

Principal has appointed Prof. Sneha S. Salvekar as ISO Coordinator and form ISO core team. Procedure of Academic & Administrative department has been revised as well as format implementation initiated at Institute level.

**Subject No. 7:** Discussion about identifying industries for summer internship by faculty members.



	<b>Akhil Bharatiya Maratha Shikshan Parishad's</b> <b>Anantrao Pawar College of Engineering &amp; Research</b>		
	<b>Record No.: ADM/D/036B</b> <b>Revision: 00</b>	<b>DoI: 21/01/2019</b>	
<b>Internal Correspondence For Department</b>			

### Minutes of Meeting

Date: 01/04/2020

Time: 11.30 AM

With Reference to letter received from HON. General secretary on 31/03/2020. A Meeting with the Principal & Head of department conducted on 01/04/2020. The Minutes of Meeting are as follows;

1. Report of activities during interim vacation;
  - 1.1 Share handwritten notes, Question Answer Bank, Conduction of Online Quiz, Practical Journals through Google classroom, YouTube Live, ZOOM Meeting, and Facebook Live etc.
  - 1.2 If faculties are not aware of using Google Classroom, YouTube Live, Zoom Meeting - Prof.Mulik M.A., Prof.Kamlesh Jetha & Prof.Shailesh S. Hajare will helps to make aware.
  - 1.3 Syllabus completion report from all faculties during Work from Home and Interim Vacation through Google classroom, YouTube Live, ZOOM Meeting, Facebook Live etc.
  - 1.4 It is discussed that Planning of New Activities for Admission 2020-21 by all faculties. Faculties should be in touch with the Admission mediators / Students / Jr/Sr College staff.
  - 1.5 Faculty should attend Online Courses/FDP during this vacation; also submit the report to respective HEAD & Principal.
  - 1.6 Faculties are instructed to submit all information of activities during Work from Home and this interim vacation in form attached with this document.
  - 1.7 Kindly send letter received from Hon. Secretary along with Guidelines to all faculties.
2. It is discussed that, To take Permission from Management to call Quotations for buying SMS Packages of 5 lac SMS & Sending SMS to all Students data of 12<sup>th</sup> Science & Final year Polytechnic Students. The phone numbers are available with faculty members.
3. Draft & issue a circular by whatsapp/email to Mr.Dhanaji Shinde (Examination Clerk) regarding Inward of Examination Form & submit daily report of Examination form in warded to Prof.Hajare S.S. (CEO) & Dr.Bansode N,M (O.S).
4. Draft & issue a circular by whatsapp/email to Mr.Nitin Randive regarding submit information about Scholarship.





Akhil Bharatiya Maratha Shikshan Parishad's  
Anantrao Pawar College of Engineering & Research



Record No.: ADM/D/036B  
Revision: 00

DoI: 21/01/2019

Internal Correspondence For Department

5. Draft & issue a circular by whatsapp/email to Miss. Rucha Babar (Accountant) about to find record of Examination fees deposited by Students on Bank Account.
6. As suggested by Dr.Bansode N.M regarding institute duty, it is accepted to extend of duties of Mr.Mangesh Patil (Peon) up to 14 April 2020. If he need any documents from institute as per as Lockdown is concerned to go to the institute from and then to House the duty letter will be given to him through whatsapp/email.
7. TWO PROJECTS RECEIVED ACKNOWLEDGE from AICTE as per the follow up of Dr.N.B.Paslkar (Member,CDC,APCOER,Pune)

Sr.No.	Funding Agency	Particulars	Remark
1	AICTE	FDP on Improvement in teaching & Learning	Accepted & Permitted
2	AICTE	FDP-NON DISTRUCTIVE TESTING (Civil Engineering )	PROPOSAL IN CONSIDERATION

8. It is discussed in the meeting that, HOD should contact to all respective faculty members if anyone require help it will be taken care by Top management of Institute.

Thank You!!

Meeting Attendees:

Sr.No.	Name	Designation
1.	Dr.Sunil B. Thakare	Principal, APCOER.
2.	Dr.Bansode N.M	Office Superintendent, APCOER.
3.	Prof. Ganesh E. Kondhalkar	HOD-Mechanical Engineering, APCOER.
4.	Prof. Abhay B.Shelar	HOD-Civil Engineering, APCOER.
5.	Prof. Manoj A.Mulik	HOD-Computer Engineering, APCOER.
6.	Prof. Dattatray P. Kambale	HOD-First Year Engineering, APCOER.
7.	Prof. Kamlesh S. Jetha	HOD-Information technology, APCOER.
8.	Dr.Kashinath Munde	Coordinator- ME Mechanical Engg., APCOER.
9.	Prof.Shailesh S. Hajare	HOD- E&TC Engineering, APCOER.

Shailshy  
Internal Quality Assurance Cell  
Anantrao Pawar College of Engineering & Research  
Parvati, Pune - 411009

Dr.Sunil B. Thakare  
Principal, APCOER, Pune.



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmospcoerpune.org> Email : [abmospcoe@yahoo.com](mailto:abmospcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012, DTE CODE :- EN 6794

## Internal Quality Assurance Cell (IQAC)

### Action taken report of IQAC Meeting No. 2 (2019-20)01/04/2020

Subject No.	Subject	Action Taken
1.	Activity Reports during Interim vacation-Preparation of Notes, PPT, Question Bank etc	<ol style="list-style-type: none"><li>1. All faculties are instructed to use Google Meet, Google class room, Zoom Meeting for Conduction of online classes as well as Use of Google classroom, student's emails, Google drive etc for sharing e contents to all students.</li><li>2. Conduction of classes of courses has been started in respective department through ZOOM/Google Meet.</li><li>3. Syllabus Completion report during works from Home has been collected through email &amp; Needful instruction given towards Online teaching &amp; learning Process.</li></ol>
2.	Attend online Courses/FDP/Webinar during interim vacation	Faculties attended International webinars, Faculty development Programmes, Created Subjective Quiz at respective department/
3.	Examination form of Savitribai Phule Pune University	All students Examination forms are submitted through online & as per application fees forms were in warded at Institute level.
4.	Scholarship forms submission by Students.	A circular has been issued to students regarding scholarship form submission through email/what's app by Mr.Nitin randive.
5.	AICTE Research Proposal submission	Two Proposals submitted on following Topics; 1.FDP on Improvement in Teaching & Learning. 2.FDP on Non Destructive Testing Acknowledgement received & Permitted for Conducting FDP on "Improvement in Teaching & Learning".





		Said responsibility assigned to Dr.K.H.Mundhe & all Head of Departments.
4.	COVID-19 Precaution & Support by Institute.	Top level management of Institute will going to take care of faculties in our institute.

Date: 02/04/2020



Prof. Shailesh S. Hajare

**IQAC Coordinator**



Prof. Dhanashri P. Joshi

**NAAC Coordinator**



Dr. S. B. Thakare

**Principal**





**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoeerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 1 (2018-19) 21 August 2018

Following points of agenda were discussed in detail and following resolutions were passed

**Subject No. 1:** Review of MoM and action taken report of IQAC meeting conducted on 09/06/2018.

- Commencement of Academic year is 15 June 2018.
- Preparation for NAAC Peer Team Visit
- Facilitation Center of FE and ME admission is at our institute and Dr. Balaji Selukar is coordinating the activity.

**Subject No. 2:** Discussion of NAAC accreditation grade for Cycle 1 received to our institute dated 16/08/2018 and result analysis of the same.

**Subject No. 3:** GATE coaching classes (provided by Vidyalankar, Mumbai through smart classroom live online lectures) to B. E. students of all branches in the institute. Hon. Principal instructed to all BE class teachers and HODs to monitor the activities related to GATE coaching as per the schedule.

**Subject No. 4:** ASPIRE research proposals preparation and planning

Research and Development cell coordinator, Dr. K. H. Munde going to schedule session for faculty regarding preparation of ASPIRE research proposals. All the eligible faculty members are supposed to submit proposals online to SPPU under ASPIRE and submit hardcopy of the same to R&D cell.

**Subject No. 5:** Planning and execution of Engineers Day event under ISTE student chapter on 15<sup>th</sup> September 2018.

Prof. S. R. Kokane, Faculty Coordinator ISTE student chapter will coordinate the event along with departmental faculty coordinators. It is decided to organize poster presentation competition for students.

**Date: 23/08/2018**

Prof. Shailesh S. Hajare

**IQAC Coordinator**

Prof. Dhanashri P. Joshi

**NAAC Coordinator**

Dr. S. B. Thakare

**Principal**



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcorpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

**Action taken report of IQAC Meeting No. 1 (2018-19) 21 August 2018**

Subject No.	Subject	Action Taken
2	NAAC accreditation grade for Cycle 1	Discussion done on grade of institute and result shared with each criterion coordinator.
3	GATE coaching classes	GATE coaching started from July 2018. Online lectures will be conducted till January 2019. Department wise schedule is done. Every department is assigned one day in a week.
4	ASPIRE research proposals	31 Proposals are submitted to ASPIRE. Amongst them 9 shortlisted for Round-II.
5	Engineers Day event under ISTE student chapter	On 15 September 2018 Engineer's day event successfully executed. Poster Presentation Competition conducted for students.

Date: 06/10/218

Prof. Shailesh S. Hajare

**IQAC Coordinator**

Prof. Dhanashri P. Joshi

**NAAC Coordinator**

Dr. S. B. Thakare

**Principal**



# AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 2 (2018-19) 13/10/2018

Following points of agenda were discussed in detail and following resolutions were passed

**Subject No. 1:** Review of MoM and action taken report of IQAC meeting conducted on 21/08/2018.

**Subject No.2** Discussion of criterion wise Key Indicators marks and action plan for each criterion by respective criterion coordinator.

**Subject No.3** Review & Planning of faculty skill development programs, workshops and conferences for students & faculty members.

Dr. Kashinath H. Munde coordinating activity of NCTR 2K19 & he will plan the National Conference on Technical Revolution "NCTR 2K19". The conference is sponsored by Savitribai Phule Pune University & scheduled between 12<sup>th</sup> & 13<sup>th</sup> February 2019.

Department wise workshops, seminars, Expert Sessions and industrial visits will be arranged for students as per need of their curriculum and industry.

Awareness of NPTEL courses should be given to all the faculty and students by HOD of respective department.

**Subject No. 4:** Discussion on Innovation Club activities for TE and BE Students to improve the Quality of projects & placements.

It was resolved that Mr. Ashok Saraf, Mr. Atul Marathe & Mr. Sudarshan Natu will mentor BE Project Groups with Project Guides as per Timetable defined at respective Department.

**Subject No. 5:** Setup & Installation of Internet of Things lab with the help of Innovation Club members.

Setup & Installation of Internet of Things lab in association with Indicus Software Pvt. Ltd. using Continuo Software Platform at Computer Engineering department.

As per Discussion & Guidelines by Dr. Navanath Pasalkar & Hon. Principal ,TE & BE Students will be involved in development of IoT based project ideas.

**Subject No.6:** ISO Certification & Standardization Process ISO 9001:2015 at our Institute.

To improve Quality standard at our Institute it is decided to implement ISO 9001:2015 process.

Principal has appointed Prof. Sneha S. Salvekar as ISO Coordinator and form ISO core team.



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

**Subject No. 7:** Discussion about identifying industries for summer internship by faculty members.

Principal instructed HODs to find industries for summer internships of faculty members and discuss about how it is beneficial for faculties as well as institute.

**Subject No.8:** Finalization of Academic Calendar for A. Y. 2018-19 SEM-II.

Discussion about activities in SEM-II and it is finalized that Academic calendar will be finalized 1 Week before commencement of teaching.

Date: 15/10/218

Prof. Shailesh S. Hajare  
IQAC Coordinator

Prof. Dhanashri P. Joshi  
NAAC Coordinator

Dr. S. B. Thakare  
Principal



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoeerpune.org> Email : abmspcoe@yahoo.com

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

**Action taken report of IQAC Meeting No. 2 (2018-19) 13/10/2018**

Subject No.	Subject	Action Taken
2	NAAC result discussion criterion wise and action plan for each criterion	Action Plan for each criterion is submitted by respective criterion coordinators and some points need to be discussed with Higher management for decision making.
3	Review & Planning of faculty skill development programs, workshops and conferences	NCTR 2K19 scheduled on 12-13 February 2019. Various workshops are conducted and planned at respective departments. Various Industrial visits of departments are conducted as per requirement of curriculum
4	Innovation Club activities for TE and BE Students	Mr. Ashok Saraf, Mr. Atul Marathe & Mr. Sudarshan Natu and Mr. Suhas Deshpande started mentoring project groups of BE students.
5	Internet of Things lab	Installation of Continuo Server is done in Department of Computer Engineering. With the Indicus Software Pvt. Ltd. Planning for Faculty training is in process.
6	ISO Certification & Standardization Process ISO 9001:2015	Principal has appointed Prof. Sneha S. Salvekar as ISO Coordinator and ISO core team is formed. Preparation of ISO Manuals and formats is in process.
7	Industries for summer internship of Faculty	Some industries are identified by HODs and faculty members with the help of Innovation Club members.
8	Academic Calendar for A. Y. 2018-19 SEM-II	Academic Calendar for A. Y. 2018-19 SEM-II is circulated 2 weeks before commencement of teaching.

Date: 10/01/2019

Prof. Shailesh S. Hajare

**IQAC Coordinator**

Prof. Dhanashri P. Joshi

**NAAC Coordinator**

Dr. S. B. Thakare

**Principal**



**AKHIL BHARATIYA MARATHA SHIKSHAN PARISHAD'S  
ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH**



Sr. No. 103, Parvati, Pune - 411 009.  
Tel.: 020-24218901/8959 Tele Fax : 020-24213929  
Web.: <http://www.abmspcoerpune.org> Email : [abmspcoe@yahoo.com](mailto:abmspcoe@yahoo.com)

Approved by AICTE & Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University  
**NAAC ACCREDITED**, DTE CODE :- EN 6794, AISHE CODE :- C-41484  
Savitribai Phule Pune University Identification No. PU/PN/Engg. / 441/2012

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 3 (2018-19) 16 /01/2019

Following points of agenda were discussed in detail and following resolutions were passed

**Subject No. 1:** Review of MoM and action taken report of IQAC meeting conducted on 13/10/2018.

**Subject No. 2:** Discussion of ISO Manuals and formats and further schedule of ISO 9001:2015 certification process.

Exam for Internal Auditor is scheduled in March 2019.

**Subject No. 3:** Planning of Internal Audit and Mock External Audit for ISO 9001:2015.

**Subject No. 4:** Planning of Convocation Ceremony and Alumni Meet.

**Subject No. 5:** Preparation & Planning of International Seminar on Future disruptive technology in the Month of March 2019.

**Subject No. 6:** Planning of presentation of shortlisted ASPIRE Research Proposals by respective faculty members in the presence of Innovation Club members on 22 February 2019.

Date: 17/01/2019

Prof. Shailesh S. Hajare



**IQAC Coordinator**

Prof. Dhanashri P. Joshi

**NAAC Coordinator**

Dr. S. B. Thakare

**Principal**

	<b>Akhil Bharatiya Maratha Shikshan Parishad's</b> <b>Anantrao Pawar College of Engineering &amp; Research</b>		
	Record No.: ADM/D/036B Revision: 00	DoI: 21/01/2019	
<b>Internal Correspondence For Department</b>			

**Action taken report of IQAC Meeting No. 3 (2018-19) 16 /01/2019**

Subject No.	Subject	Action Taken
2	ISO Manuals and formats and further schedule	ISO Exam for Internal Auditor held on 20 March 2019.
3	Internal Audit and Mock External Audit for ISO 9001:2015	Internal Audit and Mock External Audit for ISO 9001:2015 held on 22 <sup>nd</sup> & 23 <sup>rd</sup> May 2019.
4	Convocation Ceremony and Alumni Meet	Convocation Ceremony and Alumni Meet held on 20 <sup>th</sup> February 2019
5	International Seminar on Future disruptive technology	International Seminar on Future disruptive technology conducted on 19-20 March 2019
6	Presentation of shortlisted ASPIRE Research Proposals	Presentation of shortlisted ASPIRE Research Proposals by respective faculty members in the presence of Innovation Club members held on 22 February 2019. Amongst those 3 Proposals are selected for Funding by SPPU.

Date: 27/05/2019



Prof. Shailesh S. Hajare

**IQAC Coordinator**



Prof. Dhanashri P. Joshi



**NAAC Coordinator**



Dr. S. B. Thakare

**Principal**



	<b>Akhil Bharatiya Maratha Shikshan Parishad's</b> <b>Anantrao Pawar College of Engineering &amp; Research</b>		
	Record No.: ADM/D/039B Revision: 00	DoI: 21/01/2019	
<b>Minutes of Meeting</b>			

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting No. 4 (2018-19) 29/05/2019

Following points of agenda were discussed in detail and following resolutions were passed

**Subject No. 1:** Review of MoM and action taken report of IQAC meeting conducted on 16/01/2019.


**Subject No.2** Discussion of preparation of Academic Calendar for Academic Year 2019-20 SEM-I. All members give input for preparation of Academic Calendar for Academic Year 2019-20 SEM-I. Draft copy of Academic Calendar for Academic Year 2019-20 SEM-I is created.

**Subject No.3** Communication Skills course for students

**Subject No.4:** Preliminary Academic Audit before commencement of teaching.

It is expected to prepare Teaching Plan, Reference Plan and Subject Notes by respective faculty member before commencement of teaching.

Date: 27/05/2019

  
 Prof. Shailesh S. Hajare



**IQAC Coordinator**

  
 Prof. Dhanashri P. Joshi

**NAAC Coordinator**

  
 Dr. S. B. Thakare

**Principal**

	<b>Akhil Bharatiya Maratha Shikshan Parishad's</b> <b>Anantrao Pawar College of Engineering &amp; Research</b>		
	Record No.: ADM/D/036B Revision: 00	DoI: 21/01/2019	
<b>Internal Correspondence For Department</b>			

**Action Taken report of IQAC Meeting No. 4 (2018-19) 29/05/2019**

Subject No.	Subject	Action Taken
2	Academic Calendar for Academic Year 2019-20 SEM-I	Academic Calendar for Academic Year 2019-20 SEM-I circulated amongst faculty members 2 weeks before commencement of teaching.
3	Communication Skills course for students	ELIXIER is finalized for 'Corporate training program' for students. Planning for the same is in process.
4	Preliminary Academic Audit	Preliminary Academic Audit conducted 21-22 June 2019

Date: 23/07/2019



Prof. Shailesh S. Hajare

**IQAC Coordinator**



Prof. Dhanashri P. Joshi

**NAAC Coordinator**



Dr. S. B. Thakare

**Principal**

ABMSP's

ANANTRAO PAWAR COLLEGE OF ENGINEERING & RESEARCH, PUNE



**DEPARTMENTAL PROCEDURE FOR PREPARATION,  
DELIVERY AND MONITORING OF COURSE PLAN**



**1. PURPOSE:**

Procedure specifies preparation, delivery and monitoring of course plan as per the syllabus prescribed by Savitribai Phule Pune University.

**2. RESPONSIBILITY:**

HODs guided by Principal of Institute are responsible for this procedure.

**3. PROCEDURE :**

**3.1** After finalization of departmental timetable faculty wise individual timetable is given to respective faculty for preparation of course plan as per the format.

**3.2** As mentioned in 3.1 above, each individual faculty prepares subject wise course plan in the format and gets approved by Principal through HOD.

**3.3** During the term faculty delivers the lecture as per the course plan prepared. Any deviation from the course plan due to unforeseen reasons like undeclared holiday etc. faculty makes a note in remark column and ensure topic which could not be covered, is covered before end of the term.

**3.4** The progress of delivery of course plan is monitored by HOD once in a week by duly signing with remark on the same. Principle monitors the delivery of course plan every month.

**3.5** Any deviation in course plan noted by either HOD or Principle is discussed immediately & necessary corrective steps are taken. The steps decided are recorded on the back of the course plan duly signed by faculty and approving authority.

**3.6** Before end of Term the Faculty & HOD should ensure the completion of syllabus in all respect.



3.7 At the End of Term, Internal Quality Assurance Cell (IQAC) will Audit the course plan executed & will give suggestions if any for betterment & effective delivery of the course Plan.

3.8 Throughout Semester faculty should maintain course file as per the Procedure.

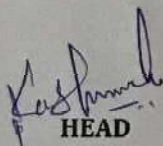
3.9 The faculty should review the result of the subject declared by Savitribai Phule Pune University & correlate with efforts made to teach the subject to the students. The Next Course plan of the subject should reflect this analysis & HOD should take cognizance while approving the said course plan.

#### 7. REFERENCE:

- a) Individual timetable
- b) Syllabus of Savitribai Phule Pune University.

#### 8. RECORDS:

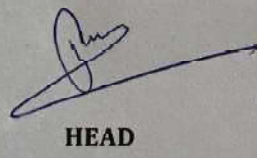
- a) Course plan
- b) Course File

  
HEAD

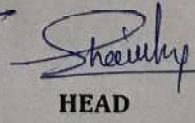
MECH

  
HEAD

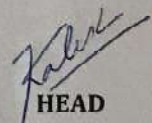
CIVIL

  
HEAD

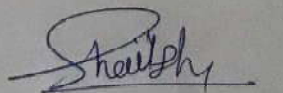
COMPUTER

  
HEAD

E&TC

  
HEAD

IT

  
IQAC CO-ORDINATOR





Principal


Anand Pawar College of Engineering & Research,  
Parvati, Pune - 411 004

Minutes of Meeting



Internal Quality Assurance Cell members meeting conducted on 5<sup>th</sup> Aug. 2017 at 11.00 am in Board Room.

The following points were discussed at length.

1. To frame the procedures for effective course delivery and its monitoring: - Procedures for effective delivery of Theory Lectures and conduction of Practical by teaching faculty are discussed and guidelines are framed for delivery and monitoring of the same.
2. To submit the proposals for various schemes under Student Development Department of Savitribai Phule Pune University: - It is discussed and decided to submit the following proposals under Savitribai Phule Pune University, Student Development Department.
  - a) Karmavir Bhaurao Patil Earn & Learn Scheme
  - b) Nirbhay Kanya Abhiyan
  - c) Student Personality Development Program
  - d) Disaster Management
  - e) Rojgar Melava (Job Fair)
  - f) Carrier Guidance Scheme
  - g) Special Guidance Scheme for First Year Students'
3. To develop online feedback system for students' and related corrective measures :- It is discussed and decided to development of online feedback system. The responsibility of the same is given to Prof. Hajare S.S
4. To submit proposal for the National Conference to Planning and Development Department of Savitribai Phule Pune University for Academic Year 2017-18 :- It is discussed and decided to submit the Proposal for National Conference (NCTR 2018) on theme "Technical Revolution" to Planning and Development Department of Savitribai Phule Pune University. The responsibility is given to Prof. K.H. Munde.
5. To form the NPTEL local chapter in our institute:- It is discussed and decided to submit the proposal to IIT - Bombay & IIT-Madras to start NPTEL local chapter in our Institute which will facilitate the students and faculties to enroll for the advanced online courses of MHRD. The responsibility is given to Prof. S.S. Hajare and Prof. S.M. Gawande.

  
Prof. Shailesh.S. Hajare  
(IQAC Coordinator)

Read and Accepted by

- 1) Gawande S.M. 
- 2) Kondhalkar G.E. 
- 3) Joshi D.P. 